



Kapiti Boating Club Tractor Rules and Guidelines

Rules

The following are rules are for Kapiti Boating Club Incorporated (KBC) Members who obtain a year's key subscription to the club tractors. They have been developed to form part of the Contract between Member and KBC. If you have any questions or concerns, please contact a member of the KBC Committee.

The KBC Committee reserves the right to amend the guidelines and rules at any time.

Principle of Ownership

- A club tractor is the property of KBC, and the administration of its use is undertaken by the KBC Committee.
- The issue of a key subscription by any member does not constitute or imply a separate share of ownership of the tractors. The tractors remain in the ownership of KBC.

Who Can Use the tractors

Breaking these rules may result in the KBC Committee revoking your right to use the tractors and suspending or terminating your membership!

- Key holders shall not give or loan their key to others.
- Keys cannot be on-sold; the rights provided by the agreement are non-transferable.
- Separate members shall not share a key across separately owned boats.
- Members who share ownership of a boat may purchase one key on a shared basis on the principal of "one key, one boat". Such keys cannot be used to launch other boats.
- A member who has a key that is not shared as above, must be going boating if they are using their key to launch a boat that is not their own.
- As examples:
 - Any key holder can launch their own boat even if they are not going out.
 - Shared key holders can only launch the 'shared' boat.
 - If a non-shared key holder is going fishing in another person's boat, they can launch that boat with their key.
 - If a non-shared key holder is not going out in a boat that is not theirs, they cannot launch that boat.
- The KBC Committee can allow exceptions to these rules to for events.

Key Subscriptions

- The option to subscribe to a tractor key is only available to financial members of KBC who have voting rights. Those members wanting use of KBC tractors will pay an annual "key" fee in addition to KBC membership subscriptions.
- The key is for recreational club boating users only.
- Key monies will be used by KBC to fund tractor operating, capital costs, fuel, repairs and maintenance, accommodation and the establishment of a tractor replacement fund.
- Annual key subscription amount will be set by the KBC Committee to cover funding requirements.



Tractor Availability

- The need to conduct tractor maintenance may dictate the sharing of KBC tractor resources from time to time.
- While the Coastguard does have its own tractor, in the event of an emergency Coastguard Kapiti Coast's immediate needs will take priority over launching and retrieval activities of KBC members.
- While the KBC endeavors to ensure continuous availability of a tractor, it will not accept liability for consequences arising from lack of availability.

Guidelines when using the tractors

When your launch or retrieval is complete, please park the tractor:-

- On the beach in front of the Clubhouse
- Above the high tide mark
- With the battery isolation switch locked
- With your trailer disconnected and your key removed
- Unless you are the last boat, do not use the tractor to tow your boat up to the wash-down, or off the KBC site. Tractor use is confined to the beach area only.
- Do not immerse the tractor above the top of the front tyres. In breaking water try a shallower depth to avoid drenching the tractor motor, causing impact damage to your boat and the rear of the club tractors.
- Only persons with a full car licence are permitted to drive the tractors (legally the beach is a road), and for insurance reasons the Club preference is that only club members drive the tractors.
- Identify your boat trailer with the coloured tag provided, which should be fixed to your trailer drawbar, boat safety chain, or winch post. Failure to have the current tag attached to your trailer may result in you being refused the use of the tractor.
- Do consider other club users by launching/ retrieving promptly, particularly at busy times. Please feel free to assist other key holders with their trailers during busy times.

All boats should be ready to launch before being attached to the tractor!

If you are the last tractor user of the day (or second to last if two tractors are out) please wash it thoroughly, put it away and lock the tractor shed.

In the event of a breakdown, contact the Duty room or the club Commodore.

A Mutual Understanding between Members and the KBC

- *The tractor is a multiple user asset, operating in a very corrosive environment, therefore its continued availability is subject to the members care of it.*
- *Please leave the tractor as you would expect to find it – ie clean, accessible and in good working order.*
- *Any abuse or misuse is likely to be reported to the committee, and may result in the withdrawal of tractor access for the member concerned. In this event the member will forfeit paid tractor subscription money.*
- *In subscribing to the tractor service, you have signed an undertaking to abide by these rules.*



Kapiti Boating Club

Contract between Member and Club for use of the Club Tractors

The Kapiti Boating Club welcomes you as a tractor key holder.

Your key gives you 24/7 access to the Clubs purpose built tractors for launching or retrieving your boat. The fee for the use of this facility is less than members would spend annually to run their own tractors or for launching fees.

In signing this form, you agree to abide by the Rules and Guidelines as issued to you with the keys.

You have paid your key subscription to use the tractors in accordance with the rules. **You must not give, loan, transfer or sell the key to any other person or party.**

The key money for the current year is **\$130** and applies from 1 October to 30 September (the fee is reduced to **\$65** for any member joining between 1 April and 30 Sept).

The padlock key is changed every year. Notifications of the dates at which this change will take place will be emailed or sent to your last known address. All membership fees and the key subscription **must be paid before the new key issued**. Outside of the notified dates, reissues will be at the club on Friday evenings, between 6.00pm and 7.30pm only. Country members can make other arrangements for key reissues.

If you cancel your club or key membership during the year, there shall be no refund in whole or part of the key money. The padlock key, ignition key and float must be returned to the Club.

I have read and understood this contract and agree to abide by the guidelines and rules provided.

Members Name (please print).....

Signed.....(member's signature)

Shared key co-owner(s):

Members Name (please print).....

Signed.....(member's signature)

Members Name (please print).....

Signed.....(member's signature)

Signed(for KBC) Date:.....

Key number.....